

Board Meeting Summary Notes

On September 27, 2025, the Board convened in person to discuss the agenda items listed below and to approve the associated motions:

Call to order

Adoption of Agenda

- Approved the September 27, 2025, Board Meeting Agenda

Adoption of Minutes

- Approved the minutes of the June 25, 2025, NSCDN Board Meeting

Conflict of Interest

Board Education

Communications and Support

Items for Decision

- Ratified the electronic vote conducted on August 20, 2025, approving the Nova Scotia Regulator of Dietetics Bylaws
- Ratified the electronic vote conducted on August 20, 2025, approving the Nova Scotia Regulator of Dietetics logo.
- Received and accepted the audited financial statements of the NSCDN for the 2024/25 fiscal year, as prepared by Lyle Tilley Davidson.
- Accepted the 2024/25 NSCDN Annual Report.
- Approved the NSRD Registration Policy Manual.
- Approved the NSRD Continuing Competency Program Policy Manual.

Monitoring ED/Registrar Performance (Ends and Executive Limitations)

- Accepted the ED/Registrars Executive Limitation Monitoring Report 2.2, Treatment of Staff, as a reasonable interpretation of the policy, and that the evidence presented demonstrates compliance with the policy.
- Acknowledged that the Board reviewed the Executive Limitation Policy 2.2, Treatment of Staff, and that the policy statement continues to be accepted at this time.
- Accepted the ED/Registrars Executive Limitation Monitoring Report 2.4.1, Allow financial conditions to drop below acceptable levels, as a reasonable interpretation of the policy, and that the evidence presented demonstrates compliance with the policy.
- Acknowledged that the Board reviewed the Executive Limitation Policy 2.4.1, Allow financial conditions to drop below acceptable levels, and that the policy statement continue to be accepted at this time.

Monitoring Board Performance

- Confirmed the verbal monitoring and review that the Board of the NSRD demonstrated compliance with policies 3.2 and 3.4, and that the policy statements continued to be accepted at this time.
- Acknowledged the language PG policy 3.5 requires more monitoring and will be moved the June meeting as per the Annual Board Activities schedule.
- Modified the agenda planning schedule of the Board as follows:
 - Arrange the schedule according to meeting dates rather than months
 - Move policies 3.2, 3.4, 3.9 and 3.9.2 to the September meeting schedule

- Move policy 2.3 to the November meeting schedule
- Move policies 3.5 and 3.5.5 to the June meeting schedule

Self-evaluation of Governance Process at this meeting

- The chair reminded all board members to complete the board evaluation form.

Adjournment

- Motion to adjourn the meeting at 12:26.